

Big Flats Fire District #1

*Board Fire Commission*

*Approved Minutes*

*January 14, 2016*

**Roll:** *T. Gardner, G. Goldthwait, D. Gardner, H. Fowler, D. Hickman, K. Johnston, T. Goldthwait*

*Meeting called to order at 7:00 pm*

**Correspondence:**

*McNeil – Insurance*

*AFDSNY – Commissioner Training*

*AFDSNY – Contact Information*

*Chemung County – 31 Fire Fighter 1 Graduates*

*Occustar – Certificates and remaining Cards*

*W.J. Farmer – Thank You*

*Breanna Harrison – Book Reimbursement*

*William Kaner – Class Reimbursement*

*Van Bortel – New Truck*

**Approval of Monthly Minutes:**

*G. Goldthwait made a motion to approve the December meeting minutes with changes.*

*D. Gardner seconded motion. 5 Ayes, motion carried.*

**Public Comment:**

*Carol Christian requested a copy of the contract between the Company and District.*

*Jim Dubois commented on the Fire Fighter 1 Graduation and how nice it was for Big Flats to be represented.*

*Kathy Johnston thanked Levi Case for helping her neighbor.*

**DOP Report**

*T. Gardner made a motion to accept the DOP report. D. Gardner seconded motion. 5 Ayes, motion carried.*

**Bills for Month and Treasurers Report:**

***See attached***

*D. Gardner made a motion to pay the bills for the month \$50,210.26. H. Fowler seconded motion. 4 Ayes, 1 Abstained, motion carried.*

*G. Goldthwait made a motion to accept the Treasurer's report. D. Gardner seconded motion. 5 Ayes, motion carried.*

*K. Johnston requested \$1,960.00 to move from miscellaneous line item to the following line items: \$1,500.00 to supplies, \$195.00 information and technology, \$60.00 publication, \$205.0 office supplies.*

*Discussion on credit card resolution.*

***Insurance:***

*Insurance certificate received and sent to county for rental space.*

*Discussion on workshop for future insurance coverage.*

*T. Gardner made a motion to have an insurance workshop on February 4<sup>th</sup>, 2016 at 6:00 p.m. at the fire hall. H. Fowler seconded motion. 5 Ayes, motion carried.*

***Medical:***

*Distributed letter and physical cards from Occustar.*

*DOT reimbursement needed.*

*Discussion on blood draws, EKG's and testing.*

*Discussion on the county working on standardizing OSHA training.*

***Public Relations:***

*Discussion on Santa going around Big Flats went well and should more advertise more next year.*

*Transporting Santa to the American Legion went very well. They were very appreciative of the Fire Department.*

***Maintenance:***

*Called Rosenbauer again about DOT stamp that is missing.*

*Discussion with Tyler about repairing or replacing 351's waterway.*

*382 brakes need to be replaced.*

*371 discussion on the tires.*

*Hand lights are not working.*

*Discussion on the old truck.*

*The lights on the trailers will be checked.*

*Discussion on repairing the chain saw.*

**Chief's Report:**

***57 calls for the month see attached.***

*Discussion on Red Cross giving away smoke detectors. Fire Department will not be doing installation.*

*Need to replace EMS supplies.*

*Discussion on filling Cascade cylinders.*

*Mileage reimbursement for Bill Kaner.*

*Need to replace flashlight and pager batteries.*

**New Truck**

*Reservations are all set for 3 people on the truck committee to go out and see the new truck.*

*Discussion on radios being purchased by the county for the departments.*

*Van Bortel needs a PO and information sheet for new pickup.*

**Old Business:**

*Computer has been received.*

*Discussion on Fire House software.*

**New Business:**

*Discussion on paying the Chase credit card.*

*G. Goldthwait made the motion to reimburse Kathy Johnston \$371.03 for payment of the credit card. D. Gardner seconded motion. 5 Ayes, motion carried.*

*G. Goldthwait made the motion to move \$1,960.00 from miscellaneous line item to the following line items: \$1,500.00 to supplies, \$195.00 to information and technology, \$60.00 to publication, \$205.00 to office supplies. D. Gardner seconded motion. 5 Ayes, motion carried.*

*Discussion on class reimbursement once the class is completed with a passing grade.*

*G. Goldthwait made the motion to reimburse Breanna Harrison \$92.34 for the cost of her book. H. Fowler seconded motion. 5 Ayes, motion carried.*

*H. Fowler made the motion to reimburse Bill Kaner for mileage in the amount of \$269.10. G. Goldthwait seconded motion. 5 Ayes, motion carried.*

*H. Fowler made the motion to purchase 6 flashlight batteries in the amount of \$33.46 each. D. Gardner seconded motion. 5 Ayes, motion carried.*

*G. Goldthwait made the motion to purchase 6 Motorola pager batteries in the amount of \$35.00 each. D. Gardner seconded motion. 5 Ayes, motion carried.*

*G. Goldthwait made the motion to take 382 to Wrens for tire mounting, rotors and possible hubs not to exceed \$2,500.00. H. Fowler seconded motion. 5 Ayes, motion carried.*

*Discussion on inviting the representative of the ESI module to talk to the Commissioners.*

*Discussion on Knox boxes.*

*T. Gardner made the resolution to authorize Kathy Johnston and Teresa Goldthwait to borrow on behalf of the Big Flats Fire District #1 in the form of a credit card from Chemung Canal Trust Company. H. Fowler seconded motion. 4 Ayes, 1 Abstained, motion carried.*

**Adjournment:**

*G. Goldthwait made a motion to adjourn. D. Gardner seconded motion. 5 Ayes, motion carried.*